

Criteria and Process for Awarding Life Membership of Canberra Two Day Walk Inc.¹

Criteria for Life Membership:

The nominated person must have made a significant contribution and/or provided distinguished service to the organisation

Criteria to be considered are:

- a. the length of their active membership (generally at least 10 years); and
- b. the length and type of positions held (significance of their contribution); and
- c. the quality of their service (sustained and high quality service that brings credit to the organisation).

Nomination and Award Process:

Step 1:

Nominations should be limited to current, active members.

Any financial member may nominate a person for life membership; nomination to be seconded by another member.

Nominations shall be made in writing to a current committee member; maximum one page with sufficient supporting information.

Step 2:

Nominations shall be passed to the Life Membership Review Panel (Panel) for review and endorsement as appropriate. The Panel comprises Executives of the CTDW Committee (President, Vice-President, Secretary and Treasurer).

Step 3:

The Panel is to consider all nominations prior to the AGM each year. To preserve the special status and significance of life membership, no more than one new life member would normally be endorsed by the Panel each year, except in exceptional circumstances.

Step 4:

Any nominations endorsed by the Panel are circulated to all financial members (excluding the person nominated) prior to the AGM for agreement in principle. Any objections should be raised prior to the AGM.

Step 5:

If there are no objections, the person nominated is automatically approved at the AGM, and a presentation will be made at the closing ceremony of the Canberra Walking Festival on the following day.

Notes:

1. If the Panel does not endorse a nomination, the nominating member is to be informed. In some cases, additional supporting information may be required, but the nomination would not normally be reconsidered until the following year.
2. If the Panel endorses a nomination, and there are any subsequent objections, the full Committee will conduct a secondary review of the nomination and objection to determine if the nomination is to be progressed to the AGM.
3. Life Members are not required to pay the annual membership fee and have full voting rights and may serve on the Committee.

¹ Approved at the AGM on 28 March 2015